

# 2017 NEOHO Spring Business Meeting

## Youngstown State University

### 1. Welcome

### 2. Officers Reports

#### a. President

- i. Recognition of outgoing Executive Board Members
  1. Brendan as Treasurer, Thom as Webmaster
- ii. Spirit Trophy- Hiram College
- iii. Robyn has ended his term as President and has presented Todd with a gavel, starting a new tradition for transition for the president elect.

#### b. President Elect

##### i. Scholarships Available

1. Graduate/New Professional -

<https://fs22.formsite.com/bwtest1/form727/index.html>

Undergraduate - <https://fs22.formsite.com/bwtest1/form726/index.html>

- a. The forms will be sent out to each of the chief housing officers. We have these opportunities and would love to have several applicants. We have these funds available and hope to award both scholarships this year.
- b. Deadline October 13<sup>th</sup>, 2017.
- c. Will also be located on our NEOHO Website.

##### ii. Ra of the Year Award/Committee

#### c. Secretary

- i. Updated roster/confirm contact information
- ii. Any updates can always be sent to [stoby@ashland.edu](mailto:stoby@ashland.edu)

#### d. Webmaster

- i. No Report

#### e. Treasurer

- i. Budget total
  1. \$6,000 currently in our account
  2. Funds can also be used to assist in cost for the RA Conference.
- ii. Recent transactions
  1. Dues can now be paid for by credit card.

### 3. Executive Agenda Items

#### a. Executive Board Elections

- i. President Elect
  1. Amber from Case
- ii. Webmaster
  1. Elizabeth from John Carol
- iii. Treasurer
  1. Nathan from Wooster

- b. Summer Social
  - i. Can be staff development in morning and then social, or social in the afternoon for staff and their families.
  - ii. University of Akron will host. Date and time TBA.
- c. Ashland Update on 2017 past Conference
  - i. Schools: 18 Attendance: 332 , Programs: 35, Case Study Participates: 4 Teams of New RA"s, 4 teams of Returning RA's representing 6 schools , & Video Submissions: 10
- d. Update on NEOHO from Kent State
  - i. Conference has been rescheduled for Saturday Feb, 17th
- e. Lake Erie College Fall Meeting Update
  - i. Date: October 20<sup>th</sup>
- f. Spring Meeting, 2018- Hosted by OSU-ATI. This will be the first NEOHO has been hosted there.

#### 4. Institutional Agenda Items

- a. Wooster:
  - i. What do other institutions do to accommodate religious beliefs in housing? Has recently had students who have requested singles to maintain prayer schedule.
    1. **BW:** does not have things for housing but students who need to light candles for religious purposes can request that through their area coordinator and can be approved. Also approval for certain shower fixtures.
    2. **YSU:** Has a spiritual space in the rec center, it is not used very often or well. The area that it's in no one knows that it is there.
    3. **MU:** Inner faith prayer center. Does have request for off campus approval for faith.
    4. **JCU:** has a form that is done through admissions where they can self disclosed and if they are able they will try to accommodate. When a student comes forward they will then work on a case by case.
  - ii. Housing during commencement. Does anyone provide housing on campus for parents and families?
    1. **MU:** Small scale alumni office will reserve 2-4 suites for about 10 people. They then have the first few that empty and are cleaned they then turn over really quickly.
    2. **AU:** does not offer.
    3. **BW:** Athletes, lots of tournaments and lots of players will need to stay to play in conference and national.
- b. Ashland
  - i. Beginning steps of emotional support animal on campus. Tips to offer in starting the process.
    1. **Akron-** individuals with dogs and cats, looking to make policy more precise or consistent.
    2. **Case:** has influx. Had a dog in one of the buildings and barked and wined and talked about breeds of dogs that you can and cannot have. How many barks does it need to come to or how loud before you document. Pushback on other students, and then you have to provide accommodations from the other students.
    3. **Wooster:** lets the student choose the space. They then have to sit down with disabilities services and go over policy. The animal is treated like a student. Make it clear that there is not a certification for an animal. They were having students bring them and saying it was one. What is the expectation for it to be out of hall. Then

give them a time limit of 24 hours to have them out. Usually give singles for them. Email BW and Wooster for checklist.

4. **YSU:** Can write into the policy that it needs to be prescribed that this person must have treated them for 6 months for more, you can check into the room. When someone request you will notify the other students on the floor, if that's the case that person with the animal would be moved before the animal has arrived.
  5. **JCU:** Have an emergency plan for the animal. In case the student is hospitalized. Include in a work order animal is there. Has to be self-disclosure by the student.
  6. **BW:** Something in the check-list for the disposal of waste.
- ii. Access to Residence Halls, Commuters? Residents of hall? All residential students?
1. **Akron:** only access to their own halls. Commuters no access unless they are taking classes and that's limited access. And has guest tracker in each building.
  2. **BW:** Only residents own building, even in buildings that are connected on the inside.
  3. **Wooster:** Students access to all residence halls. Students think that the city is dangerous. Has about 30 houses where only those residents have access and they have a form where all members of the house can sign to allow people access. Most students don't abuse it but it is hard when there is vandalism. Off campus students no. 96% residential. And students who live in the houses have access to the residence halls.
  4. **MU:** Own hall. Has a commuter house and it is unlocked.
- c. Baldwin Wallace:
- i. Recruiting quality male candidates for the RA position- Any suggestions?
    1. **Case:** Greek Community, a good opportunity to create a connection on campus and getting the staff you need and supporting Greek Life. Reaching out to advisors of male groups.
    2. **JCU:** Online nomination form for faculty and staff. Targeted meetings, RA's go to meetings of other groups and talk about their experience. Targeted follow-up meetings and emails.
  - ii. Possible carpooling to the GLACUHO Summer Meeting in June.
  - iii. Any interest in visiting furniture factories in the area over the summer?
    1. Wanting to do before Memorial Day, a one day thing with Sauder.
  - iv. Move to dry RA Training this fall- any issues we should be aware of?
    1. **Akron:** during all staff meeting they are given a document that they are aware that this will be signed the first day of training, that they won't be drinking during training.
    2. **JCU:** We don't designate, but they do make parameters around no concerts, family vacations, late nights or going out.
  - v. Anyone housing summer guest interns over the summer- What do you provide them?
    1. **BW:** Pay a deposit.
    2. **Wooster:** Create a student account for them.
    3. **MU:** Show proof of a student and have to pay whole bill upfront. Same rate.
    4. **AU:** Show proof of enrollment at a different institution, proof of internship, and they have an account set up with the business office.
  - vi. Do you provide RA stipends besides room and/or board? How to stop Senior RA's from not completing tasks.

1. **AU:** RA: Just room and a \$250 a semester stipend. ARD: Also board and larger stipend.
  2. **Akron:** Service desk extra pay for RA's. and LLC RA's get \$175 a semester stipend.
  3. **JCU:** 90% scholarship of the room and board cost. No stipend. Seniors get \$750 over the course of the year. Brings seniors together to talk about senior experiences and how to balance closing.
  4. **YSU:** Room and board and paid hourly for their RA duties. Increasing returning RA's a bump in their salary.
  5. **MU:** Room cost, and 1<sup>st</sup> 2<sup>nd</sup> 3<sup>rd</sup> get different stipend amounts. Also had a list of 10 things that they needed to do and if they completed 80% they got a bonus in June.
  6. **Wooster:** 55% discount rate on room and board 1<sup>st</sup> year, ¾ for second year, 3<sup>rd</sup> year full.
  7. **Hiram:** Seniors do not have to do closing.
  8. Want to restart a document with this information for all our member institutions.
- vii. How many small private schools- housing graduate students?
1. **MU:** Offered 20 graduate beds. Looking at adding more. Down the road looking to build something that would be graduate housing.
  2. **AU:** This is the first year we were not able to offer and before they were given the same options as under grad students.
  3. **JCU:** limited request and don't have a lot of grad programs that would want to live near or on campus. But if they are continuing on campus students they do allow them to go through lottery. Other wise let them fill in.
- d. Youngstown State:
- i. Looking at micro fridges. Experience?
    1. **AU:** Used to work with OCM, hired one of our students to deliver and stored over summer
    2. **BW:** Micro-fridge, students rent and do fridges or lofts. Hire our students to install and deliver, they then come at end of the year and pick up. Follow-up and customer service was poor. Had a meeting with them about expectations.
  - ii. Recommendations for Venders for bathroom venders: shower tub surrounds. They are having troubles with leaks.
    1. **Wooster:** Bath Fitter, they were really good no problems and hold up really well. They have come and done a few tubs and showers. In and out in half a day. Little to no disturbance to residents.
  - iii. Offer overnight component for orientation.
    1. Akron, Wooster, BW, John Carol (is a 2 day built in component, for parents too), Mount Union.
  - iv. Programming
    1. **JCU:** Parents and Students are going through different cycle.
    2. **MU:** Similar
    3. **BW:** Similar but they don't house parents.
    4. **Akron:** Summer conference person on duty and summer orientation are like the RA's on those nights.
    5. **AU:** We have a separate session for parents and students on housing.
    6. **Wooster:** Summer Orientation staff- but have RA's that work because they aren't aloud to be the bad guys. The RA's get paid by the orientation program.

5. **Announcements/Job Openings**

- a. **GLACUHO Conference**– November 13-17, 2017, Indianapolis, IN, Program Proposal Due: June 6
- b. **ACUHO-I**, June 17-20 at Providence, RI
- c. **Fall OHO Meeting** – Kenyon College, Friday October 6th
- d. **Fall NEOHO Meeting** – Lake Erie College
- e. **Spring NEOHO Meeting**-OSU-ATI
- f. **GLACUHO Ohio Delegate**- Call for programs is June 6<sup>th</sup>. New initiative to connect with members.
- g. **Job Openings:**
  - a. Wooster: Program coordinator in multi-cultural student's affairs.
  - b. Case: Newly assistant dean in undergrad studies.